

The Board of County Commissioners Of Riley County, Kansas

The Regular meeting of the Board of County Commissioners met at the Riley County Plaza East Building November 21, 2002 with the following members present: Bob Newsome, Chairman; Alvan Johnson, Vice Chairman; Russ Frey, Member; and Cindy Kabriel sitting in for Rich Vargo, County Clerk.

8:30 Public Comment

Mike Kearns; Hjerda McAllister, Administrative Assistant; Mel Vanderstelt; and Janet Dean, Human Resources Coordinator, attended.

De and discussed scheduling time for department head evaluations. The department head evaluations are scheduled for the afternoon on December 10, 2002 and December 11, 2002.

McAllister said the Riley County Holiday Party will be Friday, November 22, 2002.

McAllister presented and discussed a draft letter to the legislators to set up a meeting.

Frey moved to approve the minutes of November 14, 2002 as amended. Johnson seconded. Carried 3 - 0.

Press Conference items for November 25, 2002 :

1. Alan Ladd – Annual meeting and election results
2. Becky Topliff – Discuss costs of sexual predator cases
3. Russ Frey – Recognize all Riley County employees for the KAC certification classes

9:00 Business Meeting

Cindy Volanti, Administrative Account Analyst; Bill Lansdowne, Director of Information Systems; Donna Borgerding, Account Clerk; Frank McCoy, Director of Community Corrections; Mike Kearns; Monty Wedel, Director of Planning and Development; Sam Schmidt, Appraiser; Kim Gee, Administrative Assistant; Rod Meredith, Assistant Director of Public Works/Parks Director; Rhonda Lund, Administrative Assistant; Johnette Mueller, Budget and Finance Officer; Sherie Taylor, Administrative Assistant; Laurie Harrison, Assistant Emergency Management Coordinator; Pat Collins, Director of Emergency Management; John Cowan, GIS Coordinator; Eileen King, County Treasurer; Stan Morgan, Counselor/Director of Administrative Services; Patty Barry, Deputy Register of Deeds; Alyson Raletz, Manhattan Mercury; Greg McHenry, Business Specialist; Delores Grater, Administrative Clerk; Rich Vargo, County Clerk; Doug Messer, Assistant Chief Riley County Fire District #1; Dennis Peterson, Director of Noxious Weed; Janet Dean, Human Resources Coordinator; Chuck Heinz, Traffic Control Supervisor; and Kathy Carpenter, Legal Assistant, Attorney's Office, attended.

Discussion followed on Health Insurance for Riley County employees. The majority of the County employees preferred the State health insurance plan.

Johnson moved to change from the local Riley County Health Insurance Plan to the State Plan with 80% of the premium to be paid by the County (single plan at 100%). Frey seconded. Carried 3-0. The State health insurance plan will begin February 1, 2003.

9:30 Pat Collins, Director of Emergency Management

Lacey Yordy, Clerical Assistant; Doug Messer, Assistant Chief Riley County Fire District #1; Laurie Harrison, Assistant Emergency Management Coordinator;

Alyson Raletz, Manhattan Mercury; Johnette Mueller, Budget and Finance Officer ; and Mike Kearns, attended.

P. Collins discussed the replacement of the Emergency Management vehicle. Replacement costs would be greater by delaying until 2003.

Johnson moved to purchase the vehicle from the State contractor. The vehicle will be paid for from the 2002 funds from the Emergency Management and Fire District operating budgets. Frey seconded. Carried 3 -0.

9:50 Charlotte Shawver, Register of Deeds

Mike Kearns; Alyson Raletz, Manhattan Mercury; and Lynda Nyberg, League of Women Voters, attended.

Shawver said the department heads have finished working on the Riley County Personnel Policies and Guidelines.

9:55 Johnson moved that the County Commission recess into executive session pursuant to the non-elected personnel matter exception to the Kansas Open Meetings Act to protect the privacy of the employee, the open meeting to resume in the County Commission Chamber at 10:10 a.m. The County Counselor will attend the executive session. Frey seconded. Carried 3 -0.

10:10 Rich Vargo attended.

10:10 Johnson moved to go out of executive session. Frey seconded. Carried 3 -0.

No binding action was taken during the executive session.

10:15 Budget Committee – Johnette Mueller, Budget and Finance Officer; Rich Vargo, County Clerk; Stan Morgan, Counselor/Director of Administrative Services; Eileen King, County Treasurer; and Dan Harden, Director of Public Works/County Engineer

Lynda Nyberg, League of Women Voters, and Mike Kearns, attended.

Mueller presented estimated carryover and demand transfer risk information pertaining to the County's 2003 budget.

10:30 George Wuertz, Assistant County Engineer

Johnette Mueller, Budget and Finance Officer; Stan Morgan, Counselor/Director of Administrative Services; Dan Harden, Director of Public Works/County Engineer; and Lynda Nyberg, League of Women Voters, attended .

Johnson moved to instruct staff to proceed with option 2 (lowest quote) to install drinking fountains in the Courthouse/Carnegie Office to be funded from the County Building Fund. Frey seconded. Carried 3 -0.

Frey moved to approve the Warrant Payable for the shelter in Leonardville in the amount of \$8,000.00 from the Parks Department. Johnson seconded. Carried 3 -0.

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Justin Morris, a Seasonal Laborer, in the Parks Department, for Separation from County Service, effective December 13, 2002.
- Travis Hageman, a Seasonal Laborer, in the Parks Department, for Separation from County Service, effective December 13, 2002.
- Charles Adachi, a Seasonal Laborer, in the Public Works Department, for Separation from County Service, effective December 13, 2002.

- AJ Berry, a Seasonal Laborer, in the Public Works Department, for Separation from County Service, effective December 13, 2002.
- Mitchell Gerlaugh, a Seasonal Laborer, in the Public Works Department, for Separation from County Service, effective December 13, 2002.
- Barbara Jane Scoville, a new hire, as an As Needed Museum Assistant, in the Museum Department, at a grade 2 step 1, at \$7.24 per hour.
- Brent D. Krauter, a new hire, as an As Needed Museum Assistant, in the Museum Department, at a grade 2 step 1, at \$7.24 per hour.

11:00 Stan Morgan, Counselor/Director of Administrative Services

- **Administrative Work Session**

Mike Kearns; Johnette Mueller, Budget and Finance Officer; Lynda Nyberg, League of Women Voters; Dan Harden, Director of Public Works/County Engineer; Alyson Raletz, Manhattan Mercury; Laurie Harrison, Assistant Emergency Management Coordinator; John Cowan, GIS Coordinator; Rondy Haug; Bob Leazenby; Stan Glaum; Bill Lansdowne, Director of Information Systems; and Bob Pudden, attended.

Morgan discussed the University Park water connection project to the Riley County Rural Water District No. 1.

Glaum was concerned with possible contingency fees.

Johnson moved to approve Resolution No. 112102 -116 approving the proposed project for connecting the University Park Water District to Riley County

Rural Water District No. 1 as a source of water for University Park. Frey seconded.

Carried 3 -0.

Cowan said GIS staff is working with ERS on the development of the GIS website.

Lansdowne discussed the Internet Service Provider and where the server will be located for the GIS website.

Morgan discussed bills from Pugh Communications for wiring for CASA and who should pay them.

The Board said CASA should pay the bills.

Frey moved to place on the business meeting agenda November 25, 2002, action on a Tobacco Usage Resolution. Johnson seconded. Carried 3 -0.

Morgan discussed the Tatarax Water and Sewer Benefit District Public Hearings scheduled for tonight.

Morgan discussed Kennedy's proposal to implement a highway cleanup program in Riley County. Morgan said it is legal for Riley County to implement a Riley County Highway Cleanup Program.

Morgan said he will create waiver forms for the Riley County Highway Cleanup Program.

Pudden discussed Carroll Hess's resignation from the North Central Flint Hills Area Agency on Aging as a representative for Riley County.

Pudden stated Hess resigned from the Board as Treasurer over the manner in which checking accountability is administered by the agency.

Johnson moved to appoint Mary Dean Apel, term expiration is December 31, 2004 and Shirley Delano, term expiration is December 31, 2003 (replacing

Carroll Hess) as board member to the North Central - Flint Hills Area Agency on Aging as representatives for Riley County. Frey seconded. Carried 3 -0.

Johnson moved that the County Commission recess into an executive session pursuant to the attorney - client relationship exception to the Kansas Open Meetings Act in order to obtain confidential legal advice regarding possible litigation, the open meeting to resume in the County Commission Chamber at 11:50 a.m. Frey seconded. Carried 3 -0.

11:50 Johnson moved to go out of executive session. Frey seconded. Carried 3 -0.

No binding action was taken during the executive session.

11:50 Recessed until the City/County Meeting at 4:00 p.m.

4:00 City/County Meeting at City Offices

Representing the County were Alvan Johnson, Russ Frey - County Commissioners; Rich Vargo, County Clerk; Dan Harden, Director of Public Works/County Engineer; Monty Wedel, Director of Planning and Development; Rod Meredith, Assistant Director of Public Works/Parks Director; Stan Morgan, Counselor/Director of Administrative Services. Representing the City of Manhattan were Ed Klimek, Mark Taussig, Roger Reitz - City Commissioners; Gary Fees, City Clerk; Ron Fehr, City Manager; Karen Davis, Director of Community Development; Diane Stoddard, Assistant City Manager; Sammi Mangus, Assistant to the City Manager. Jon Walters; Dick Green; and Mel Vanderstelt, attended.

Fehr said the first reading of the Tarrax Annexation will be December 17, 2002 and the second reading January 7, 2002.

Discussion followed on Bob Buell's concern for his properties being available to receive City services.

Vargo expressed concerns from election administration when the City annexes an area and does not include the roadway connecting it to the existing City boundaries. A new voting precinct must be established.

Johnson discussed the Speak United group's concerns for school zone safety on East Marlatt.

Fehr stated a narrow shoulder was installed and the speed limit lowered to help the situation.

5:00 Frey moved to adjourn. Johnson seconded. Carried 3 0.